



Title:	Safeguarding Policy
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Learning4Life-GY

Safeguarding & Child Protection Policy

Learning4Life-GY CIC is a small training provider who's main projects have Service Level Agreements between L4L-GY and the Local Authority. Part of these agreements are to utilise the LA internal policy's where practicably possible. Application to the DfE to become registered as an Independent School is currently underway.

This policy has been updated with reference to the draft Statutory guidance for schools and colleges - Keeping Children Safe in Education (KCSIE) policy, to be published 2nd September 2019 and North East Lincolnshire Councils new Safeguarding Children arrangements (effective from 29th July, 2019)

Introduction

Learning4Life-GY is based in the East Marsh of Grimsby and is a teaching and learning provision for young people and adults, some of whom are particularly vulnerable by virtue of circumstance or disability. The policy addresses the principles underpinning practice and the safeguarding responsibilities of L4L-GY managers, staff and volunteers. Throughout this policy reference is made to children and adults including vulnerable adults. The majority of learners are 16-18 year olds and 14-16 year olds with occasional provision for adult project funded delivery.

The Learning4life-GY Safeguarding and Child Protection Policy is written to encompass the Keeping Children Safe in Education (KCSIE) Statutory Guidance for schools and colleges (DfE, 2019); statutory guidance from the Department for Education issued under Section 175 of the Education Act 2002, the Education Regulations (2014), and the Non-Maintained Special Schools regulations 2015. As such it is mandatory for all staff within Learning4life0GY to read and follow the guidance as set out within Part 1 of the KCSIE (2019) Guidance.

Designated Safeguarding Lead – Claire Smith (Level 3 Designated Safeguarding Lead trained)

Designated Safeguarding Officer – Sara Morris (Level 2 Safeguarding trained)

What is ‘safeguarding’?

With regard to children, Government guidance in Working Together to Safeguard Children 2018 defines safeguarding children and promoting their welfare as:

- Protecting children from maltreatment
- Preventing impairment of children’s health or development
- Ensuring children grow up in circumstances consistent with the provision of safe and effective care
- Taking action to enable all children to have the best outcomes

It is Learning4life-GY’s (L4L-GY) responsibility under these guidelines to engage with the wider safeguarding system because safeguarding and promoting the welfare of children is everyone’s responsibility..

Regarding adults, safeguarding is defined in section 42 of the Care Act 2014. The care and support guidance accompanying the Act describes safeguarding adults as protecting an adult’s right to live in safety, free from abuse and neglect. It involves people and organisations working together to prevent and stop both the risk and experience of abuse or neglect whilst ensuring that adult’s wellbeing is promoted. This includes having regard to adults’ views, wishes, feelings and beliefs in deciding any action, recognising that adults may have complex interpersonal relationships and may sometimes be ambivalent, unclear or unrealistic about their personal circumstances.

Who is this policy for?

It is for staff, volunteers, and learners working in L4L-GY, providing or delivering services to children or adults. Throughout this document, the word ‘staff’ applies to all those within L4L-GY regardless of employment or volunteer status. The word

learner' applies to both children and adults unless stated otherwise. Staff and partners may encounter abuse or neglect through direct contact with learners e.g. through managing sports or community events or visiting people at home.

Whilst delivering education we are committed to ensuring that all children and vulnerable adults are protected and safe from harm. All staff therefore, have a responsibility to refer children (someone aged 0 to 18 years) or adults, either to Children's Assessment and Safeguarding Service (CASS) under S11 of the Children Act 2004 or to the Safeguarding Adults service under S42 - 46 of the Care Act 2014, if they believe or suspect that person:

- Has suffered harm caused by abuse or neglect;
- Is suffering abuse or neglect;
- Is likely to suffer harm from abuse or neglect or,
- Has a disability, developmental and or welfare needs that are likely to be unmet except through provision of support services (with agreement of the child's parent) under the Children Act 1989;
- In the case of adults, the adult in question appears to be suffering adverse effects of self-neglect (S42 -46 of the Care Act 2014)
- In the case of adult's self-neglect is causing harm or significant risk to others (S11 of the children Act 2004)

If any staff member has a concern about a child's welfare, they should act on them immediately; they should follow Learning4life-GY's Safeguarding referral process (ref. Page 9) and speak to the designated safeguarding lead or designated safeguarding officer.

Who is Most Vulnerable to Abuse or Neglect?

We work with children and adults whose backgrounds or experiences; e.g. family structure, education, and relationships may make them vulnerable, so staff must be alert to potential risk and ensure that:

- All those accessing L4L-GY can feel valued, respected and able to discuss concerns they may have;
- Children's needs are paramount and the needs and wishes of children and vulnerable adults take priority so that individuals receive the support they need before problems escalate;
- Account is taken of the fact that children's and adults' life experiences and home circumstances can affect their ability to make appropriate lifestyle choices and can increase their vulnerabilities including adults' decisions in the context of the Mental Capacity Act.
- Those who are experiencing influence and coercive control can receive the support they need before difficulties escalate further.

L4L-GY is committed to supporting and protecting learners and in doing so acknowledges the need to:

- Recognise and manage risk in different situations and take appropriate action;
- Identify children who may benefit from early help.
- Provide a safe environment in which children can learn.

- Distinguish between contacts and interaction that are either acceptable or unacceptable and where coercive control and influence can threaten safety.
- Recognise when pressure from others, including peers, can threaten a learner's personal safety
- Assist learners to develop strategies such as assertiveness techniques to resist negative pressure

Training

All staff involved in service delivery or care of children & adults will be provided with the necessary support, guidance and training on awareness, recognition of signs and symptoms of abuse and how to respond to safeguarding or welfare concerns. All staff must attend safeguarding training accredited by the North East Lincolnshire Safeguarding Children Partnership (NELSCP) to promote learning that enables staff to deal with potential/actual harm and abuse. This will also ensure that L4L-GY continue to comply with the Children Act 004, as amended by the Children and Social Work Act 2017 and Working Together 2018 Government Guidance. All staff and volunteers must undertake an e-learning package or attend levels 1 or 2 safeguarding courses and refresher training every three years. This will be supported with induction and annual training that continually updates staff awareness of L4L-GY school processes and systems which support safeguarding. The frequency of training will reflect the LSCB training requirements for training to be undertaken on a three yearly basis by staff and on a two yearly basis by designated Child Protection officers.

Training provision for staff and volunteers will as a minimum cover the following core areas of safeguarding:

- Child Protection Policy
- Behaviour Policy
- Staff Code of Conduct
- Safeguarding response for children who go missing from education
- The role of the designated safeguarding lead and officer
- Parental mental Health
- Domestic Violence
- Neglect
- Child exploitation
- Prevent
- Modern day slavery

The level of training undertaken by staff will be agreed by directors via discussion and supervision. As a minimum, all staff regularly working face-to-face with learners will undertake level 1 training. All managers will undertake level 2 and all other staff and volunteers should complete the e-learning package. Regardless of seniority or status, staff working with more vulnerable learners will be required to undertake Safeguarding Level 2 Adults training. This training will be regularly updated and staff will receive regular bulletins via email on any child protection and safeguarding updates as required.

Recruitment and vetting and Barring

References are always sought and where a reference appears incomplete, follow up phone calls made to further explore. All staff and the Chair of Governors working within L4L-GY will have a DBS.

Supervision

Supervision is an essential component of safeguarding and enables supervisors and managers to assure themselves that staff are competent in safeguarding and practice is safe and effective in safeguarding learners and of sufficient quality to meet the required standards of L4L-GY. Supervision is used by line managers to ensure

that safeguarding/vulnerability issues are identified and managed appropriately. It is also utilised to ensure the safety and wellbeing of staff involved in any Safeguarding referrals.

Listening and Responding to children, young people and adult learners .

Empowering learners to talk to adults that they trust and ensuring these adults respond appropriately is the most effective way of keeping learners safe. L4L-GY is committed to ensuring that we provide high quality professionals who are equipped to use professional judgement and analysis to put the learner's needs at the centre of all we do so that the right solution, at the right time can be found for each individual learner with the support for staff of training and supervision. L4L-GY will provide support and training aimed at:

- Recognising the signs and symptoms of abuse
- Being aware of the NELC Early Help process and understanding of their role within it.
- Making assessments of need and risk to inform appropriate referral processes alongside HM Government guidance 'What to do if you're worried a child is being abused.' (2015); and the process for making referrals to children's social care and for statutory assessments under the Children Act 1989, especially section 17 (children in need) and section 47 (a child suffering, or likely to suffer, significant harm) so that they may follow a referral, along with the role they might be expected to play in such assessments
- Ensuring staff and volunteers are equipped and confident with regard to listening to learners, recording concerns, discussing the learner with other professionals and knowing how to make decisions, record them and be able to evidence the reasons for those decisions.

Safeguarding issues

All staff will be aware of safeguarding issues that can put children at risk of harm. Behaviours linked to such issues as drug taking, alcohol abuse, deliberately missing education and sexting (also known as youth produced sexual imagery) put children in danger.

Peer on peer abuse: All staff should be aware that children can abuse other children. This can include bullying (including cyber-bullying); physical abuse; sexual violence; sexual harassment; upskirting; sexting; initiation/ hazing type violence or rituals.

L4L-GY Policy on Peer on Peer abuse is outlined within the L4L-GY Behaviour and Attendance and Disciplinary Policy (2019)

Serious violence: All staff should be aware of the indicators, which may signal that Children are at risk from, or are involved with serious violent crime. These may include increased absence from school, a change in friendships or relationships with older individuals or groups, a significant decline in performance, signs of self-harm or a significant change in well-being, or signs of assault or unexplained injuries. Unexplained gifts or new possessions could also indicate that children have been approached by or are involved in individuals associated with criminal networks or gangs.

Female Genital Mutilation: All teachers will report to the police, if in the course of their work in the profession, they discover that an act of FGM appears to have been carried out on a girl under the age of 18.

Contextual Safeguarding: All staff will consider the context within which safeguarding incidents and or behaviours occur. Consideration of environmental factors present in a child's life that are a threat to their safety will be considered as part of the referral process.

Recording, Decision-Making & Line Management Consultation

All staff and volunteers working with children and adults are accountable for case recording, making brief, accurate records of concerns and discussing these in a timely manner with safeguarding leads or line managers. When recording disclosures or allegations of abuse by learners (or other referrers), staff should record these in the learner's words or those of the referral source. Safeguarding or child protection concerns that indicate immediate action is required to prevent or address harm, should be reported directly to the Local Authority's Families First Access Point (FFAP), which encompasses the Multi-Agency Safeguarding Hub (MASH), or adult safeguarding (**focus**) and to the Designated Safeguarding Lead or Designated Safeguarding Officer. Where serious injury or harm requires urgent medical or police intervention, staff should use their professional judgement and make a call to the relevant emergency services.

If your concern is in relation to the Principal or a member of staff

If you have a safeguarding concern that is in relation to a staff member, please ensure that this referral is shared with the Principal and Designated Safeguarding Lead (Claire Smith). The referral will then be dealt with according to the Safeguarding referral process as detailed below.

If you have a safeguarding concern in relation to the Principal, please ensure that this referral is sent to Sandra Snell (Chair of Governors) at 01472 313131 or Sandra.snell@nelincs.gov.uk

Confidentiality & Information Sharing

In principle, matters relating to individual learners and child protection are confidential. The Designated Safeguarding Lead or Officer however may be obliged to disclose information about a learner to other staff or partners, but this will be done on a 'need to know' basis. All staff have a professional duty to share information with other agencies in order to safeguard children and so must never make promises to learners to keep secrets. All Safeguarding concerns are logged on the L4L-GY Early Help log, this is password protected and only accessible to the Designated Safeguarding Lead and Officer. Where a child is transitioning to an alternative Educational provider a Summary of the Safeguarding key notes (as a time line) will be provide within 14 working days to the new provider. If a child does not transition to an alternative educational provider, L4L-GY will keep the information for 35 years.

All staff and volunteers should share safeguarding information in a timely way to avoid unnecessary delay, particularly where matters could escalate if not addressed swiftly.

L4L-GY staff and volunteers are in a prime position to develop trusting relationships with learners. This may sometimes lead to identifying problems within family units or

home circumstances that could benefit from additional support. In such cases staff should consider with their manager whether an Early Help Assessment should be completed or if Local Authority intervention is required.

The role of the school Governors

It is the responsibility of the Scrutiny Panel (and all governors therein) to monitor and review the implementation of the Safeguarding Policy. An annual report will be provided to the Scrutiny Panel which will evaluate Safeguarding concerns, referrals and resolutions in alignment with GDPR (in terms of personal details being redacted). Such an approach will enable the effective monitoring of the Policy success.

Concerns, Assessment & Referral

Safeguarding concerns may come to staff's attention through a variety of sources and may include issues such as:

- Actual disclosure of abuse/physical harm
- An individual's behaviour placing the young person him/herself at risk
- A learner becoming homeless
- Behaviour and presentation indicative of substance or alcohol misuse
- Children or vulnerable adult's presentation indicating neglect or untreated illness
- Self-harming behaviours or overt and negative behavioural changes
- Parental behaviours that affect children and young people such as domestic abuse
- Indications of mental health problems or deteriorating mental health conditions

The manager or designated safeguarding lead who having assessed the information, will advise on next steps i.e. whether or not a safeguarding referral is needed or early help assessment commenced.

Should the issue relate to a part time learner aged 14-16, the designated safeguarding lead will report to the Home School, Child Protection Officer, making record in the Early Help Log and associated files.

Local issues

It is recognised by the school that there are particular issues apparent within North east Lincolnshire in relation to child criminal exploitation and County Lines at present. Additional staff training in these particular areas will be a focus within the initial stages of the school year. Such local issues will also be discussed throughout the Curriculum to ensure that learners have the knowledge and skills of the risks associated with child criminal exploitation and will have the opportunity to attend Local Authority organised events to improve knowledge and skills. Curriculum within the PSHE classes and tutorials have dedicated focus upon such issues.

The Early Help Assessment Process

When a staff member or volunteer identifies additional needs for a child or young person that give rise to low level concerns that are not deemed to be safeguarding but it is felt cannot be addressed by L4L-GY alone, then the early help assessment process should be commenced. This will then be used in conjunction with the Family

Support Pathway threshold of Need and child concern model. The pathway for this can be found at <http://www.safernel.co.uk/>

Child Protection or Child in need

If a decision is made to make a safeguarding referral and the child does not have an allocated social worker, the concerns should be reported to the Local Authority's FFAP. Referrals should be made on the *same working day* as the concern is noted but within a *maximum of 48 hours*. If the learner has a named social worker, that worker or their supervisor must be contacted and information passed on. Where information comes to light outside of normal working hours or at weekends/bank holidays, information should be referred to the emergency out of hours service on: **01472 326292 option 2.**

When making referrals to Children's Social Care, pre-existing assessments e.g. early help assessments should be included. Other known information such as developmental needs, parenting capacity, information on relevant others, significant events, and context or wider family and environment should also be shared.

If the concern relates to Child Sexual exploitation or Criminal Exploitation, the following processes should be followed

- Completion of the Child Criminal Exploitation Risk Assessment Matrix
- Completion of the Child Sexual Exploitation Tool

After completion of the Child Criminal Exploitation Risk Assessment Matrix, the Risk Assessment should be submitted to FFAP@nelincs.gov.uk

If a child or young person is at immediate risk

- 999 should be called where there are immediate concerns
- 101 to obtain assistance and advise if not an emergency

To support staff undertaking a referral for service please access the attached link and follow the manual.

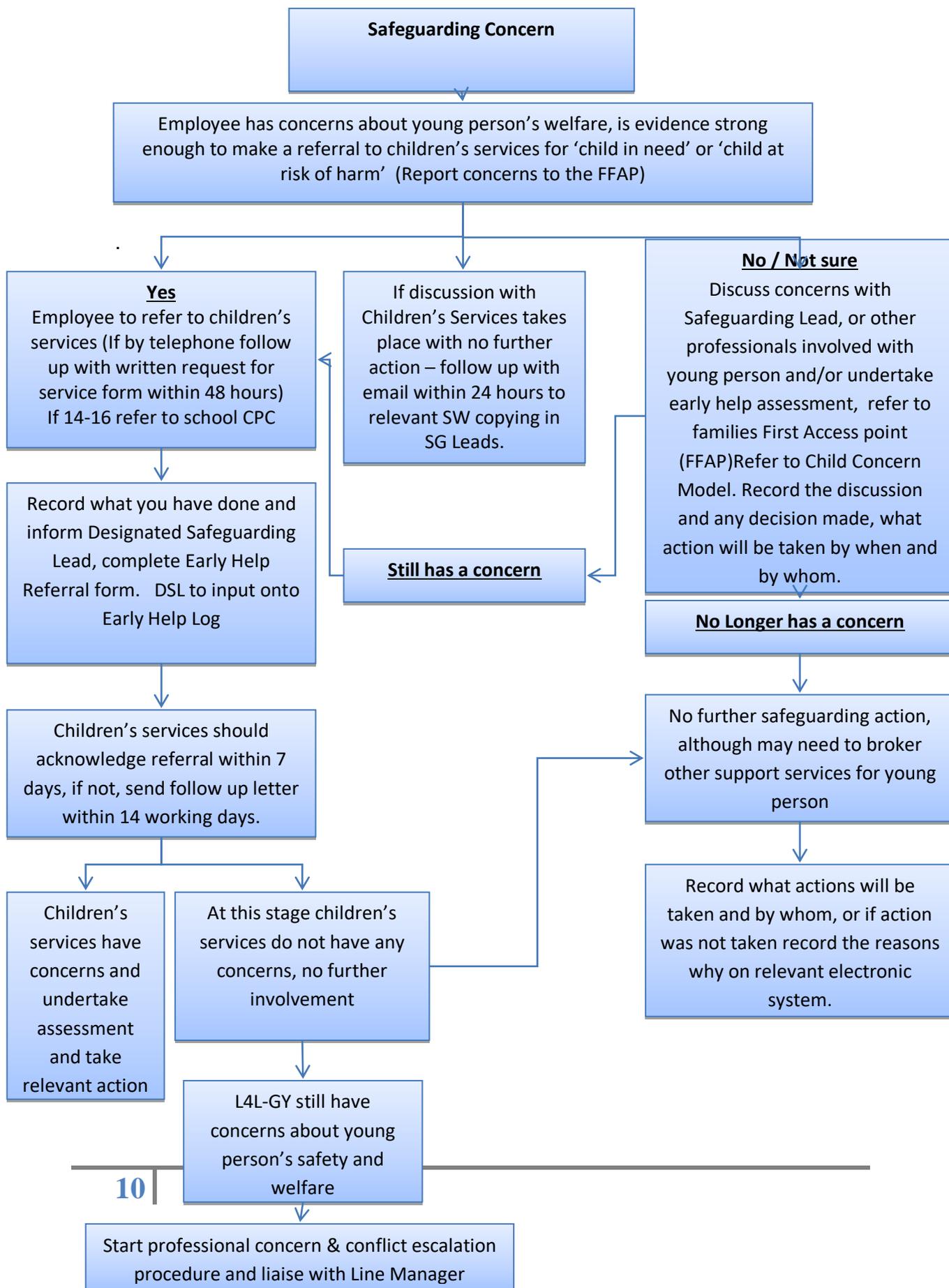
<http://www.safernel.co.uk/>

The Children's Assessment and Safeguarding Service/Out of Hours Service can be contacted at:

The Civic Offices, Knoll Street; Cleethorpes; North East Lincolnshire; DN35 8LN
Telephone: (01472) 326292: Option 2; or **Fax No:** 01472 325403; or
E-mail: FFAP@nelincs.gcsx.gov.uk

The Children's Assessment and Safeguarding Service Out of Hours Service can be contacted on:

Telephone: (01472) 325555. This service is an EMERGENCY ONLY service open from 5pm-8.30am. Please only contact this number if you have a concern where a child is at immediate risk of harm and the call cannot wait until the following morning when a social worker from FFAP will be available to take your call.



Safeguarding Adults

L4L-GY and its partners, including the Local Authority will fulfil their respective duties under the Care Act 2014.

The link below will direct you to these documents

<http://www.focusadultsocialwork.co.uk/single-point-of-access/report-neglect-or-abuse/>

What type of concern should be reported?

In safeguarding and promoting the welfare of adults, L4L-GY will ensure its safeguarding practice reflects the 6 key principles of the Care Act as outlined below:

- i) Empowerment: encouraging adults to make their own decisions and give informed consent
- ii) Prevention: better to take action before harm occurs and recognise signs and know how to act
- iii) Proportionality: taking the least intrusive response appropriate to level of risk and need
- iv) Protection: supporting, representing & helping people to get the help they need to stay safe
- v) Partnership: working together with the adult and other professionals to get the best outcome
- vi) Accountability: ensuring adults know who is involved and their roles are in protecting them

What Types of Abuse or Neglect Cause Harm to Adults?

Some aspects of adult safeguarding differ from those for children simply because adults have differing degrees of independence affecting their rights and responsibilities. This particularly applies to adults making decisions on their own behalf and having a right to consent or refuse enquiries or interventions being made on their behalf. However, harm caused by abuse and neglect to adults in some respects is no different to that suffered by children. It includes:

Physical abuse:

Assault, hitting, slapping, pushing, misuse of medication, restraint, inappropriate physical sanctions.

Domestic abuse and sexual violence:

Including psychological or emotional harm, physical assault, sexual abuse, financial abuse, and so called 'honour' based violence.

Sexual abuse:

Rape, indecent exposure, sexual harassment, inappropriate looking or touching, sexual teasing or innuendo, sexual photography, subjection to pornography or witnessing sexual acts' indecent exposure, sexual assault and sexual acts to which the adult has not consented or was pressured into consenting to.

Psychological/emotional abuse:

Treats of harm or abandonment, deprivation of liberty or deprivation of contact to others, humiliation, blaming, controlling, intimidation, coercion, harassment, verbal abuse, cyber bullying, isolation, unreasonable and unjustified withdrawal of services or supportive networks.

Neglect and acts of omission:

Ignoring medical needs, health conditions, emotional or physical care needs; failure to provide access to appropriate health, care and support or educational services; withholding of the necessities of life, such as medication, clothing, food, heating & hygiene facilities.

Adult Specific Safeguarding Factors

Chapter 14 of the Care Act Guidance (revised 2016) identifies harm specifically affecting vulnerable adults including:

Financial or material abuse:

Theft, fraud, internet scamming, coercion in relation to an adult's financial affairs or arrangements, including in connection with wills, property, inheritance or financial transactions, misuse or misappropriation of property, possessions or benefits,

Modern slavery encompassing:

Slavery, human trafficking, forced labour and domestic servitude.

Discriminatory abuse:

Harassment, slurs or similar treatment because of race; gender and gender identity, age, disability, sexual orientation, religion.

Organisational abuse:

This includes abuse in residential establishments or care homes where the regime is abusive and this can be to more than one person.

Self-neglect:

This covers a wide range of behaviour neglecting to care for one's personal hygiene, health or surroundings and includes behaviour such as hoarding. Self-neglect in itself may be a source of harm to an adult but may not be a safeguarding issue or prompt a section 42 enquiry unless it is firmly believed that the learner lacks ability to protect themselves by controlling their own behaviour.

Child Sexual Exploitation

Child sexual exploitation (CSE) is a form of sexual abuse. It occurs where an individual or group takes advantage of an imbalance of power to coerce, manipulate or deceive a child or young person under the age of 18 into sexual activity in exchange for something the victim wants or financial advantage or increased status. CSE does not always involve physical contact, it can also occur electronically. Learning4life-GY will ensure that CSE is dealt with through the same principles as sexual abuse.

Reports of child sexual exploitation are often complex and require difficult professional decisions to be made, we will ensure that our Designated Safeguarding Lead and Designated Deputy Safeguarding Officer are effectively trained and ensure that a calm and considered as well as appropriate response is made.

Child criminal exploitation: county lines

Criminal exploitation of children (CCE) is a geographically widespread form of harm that is a typical feature of county lines criminal activity: drug networks or gangs groom and exploit children and young people to carry drugs and money from urban areas to suburban and rural areas, market and seaside towns. Key to identifying potential involvement in county 81 lines are missing episodes, when the victim may have been trafficked for the purpose of transporting drugs, Learning4life-GY will ensure that in such cases where necessary a referral to the National Referral Mechanism¹⁰² is paced. Learning4life-GY will ensure that CCE is dealt with through the same principles as abuse and exploitation.

Peer on Peer abuse

Children can abuse other children. This is generally referred to as peer on peer abuse and can take many forms. This can include (but is not limited to): bullying (including cyberbullying); sexual violence and sexual harassment; physical abuse such as hitting, kicking, shaking, biting, hair pulling, or otherwise causing physical harm; sexting and initiation/hazing type violence and rituals. Learning4life-GY will ensure that any peer on peer abuse is dealt with through the Safeguarding procedure and in alignment with the Behaviour and Attendance Policy and Anti-bullying Policy.

RAISING A CONCERN

Safeguarding concerns should be raised for any incident where staff recognises one or more factors that may indicate harm or abuse as outlined above, or there is disclosure of alleged abuse made by a learner or their representative (as outlined in Section 42 of the Care Act 2014, and the Care and Support Guidance Oct 2014

Suspected abuse, harm and neglect may vary in seriousness and nature ranging from and including physical harm, negative outcomes for health and wellbeing, adverse effects on a learner's psychological well-being, or financial circumstances. Where emergency or urgent action is required to secure a learner's health and well-being, – the appropriate emergency services (i.e. Ambulance, Police, should be contacted followed by a telephone call to the Single Point of Access 01472 256256.

N.B. other notifications may also be made to the Care Quality Commission (CQC) for registered providers, and where appropriate, the Health and Safety Executive in line with registration, licencing or legislative requirements. Advice will be given by the SPA and **focus** where this is appropriate.

What action will be taken following raising a concern?

Safeguarding concerns referred to the SPA will be passed to Safeguarding Adults Practitioners on duty (office hours only). The information will be reviewed and assessed to determine the level of risk and the appropriate and proportionate response. If required, further contact may be made with L4L-GY or other key persons for further information before a decision is made on next steps.

It will be the duty social worker/safeguarding practitioner who will make the decision on the most proportionate response based on assessed risk and need.

The Safeguarding team will notify the referrer of the outcome of the referral but may only be authorised to share very limited details. The safeguarding adults business team may be contacted to ascertain the outcome of any past enquiries or regarding the progress or to provide further information to inform any current safeguarding enquiries on **01472 232244**.

If following a referral the concerns persist, further contact should be made with the SPA and a new referral made. If the concern requires urgent action, this should be emphasised and made clear when contacting the SPA. If emergency services are required, these should be contacted prior to making the safeguarding referral.

DECISIONS TO REFER ADULT SAFEGUARDING CONCERNS (For Adult Learners)

If any doubt remains or advice is needed please contact the Adult Social Care Single Point of Access (SPA) on 01472 256256 (24hrs), to discuss your concerns. Safeguarding concerns can be referred by contacting **focus independent adult social work** via the single point of access on: **Single Point of Access (24hrs) – 01472 256256/ focus@nhs.net**

Raising Safeguarding Adults Concerns with the NEL Safeguarding Adults Team (focus)

Please note: If concerns require immediate or urgent action, the appropriate emergency services (i.e. ambulance, Police, etc.) should be contacted prior to making a referral regarding safeguarding concerns. Whilst the main route for raising a concern is by phone to the SPA, there still may be occasions where you are required to put your concerns in writing, e.g. where the name of the adult at risk is not known, or where there are multiple individuals at risk, for example 'All residents at care home X', or 'All users of service Y'. Written referrals should be emailed to the Safeguarding Adults Team secure inbox:
focus.safeguardingadultsreferrals@nhs.net

Please note that this email account is checked within normal office hours only
****Mon – Fri 08.30 – 17.00****.

If advice is needed regarding any safeguarding action that may be needed, contact should be made with: Adults Social Care Single Point of Access (ACS SPA) **01472 256256** at any time 24/7.

PREVENT, RADICALISATION and Channel

Statutory Guidance issued in 2015, under Sections 36 to 41 of the Counter-Terrorism and Security Act (CT&S Act 2015) sets out duties for Local Authorities and partners to provide support for people vulnerable to being drawn into terrorism. In England and Wales this duty is the Channel programme. Section 26 of the CT&S Act 2015 places duty on certain bodies to exercise functions having 'due regard to the need to prevent people from being drawn into terrorism'. Channel is a key part of the Prevent strategy within the government's overall counter-terrorism strategy, CONTEST. The aim of Prevent is to reduce the threat of terrorism in the UK by stopping people becoming terrorists or supporting terrorism. Channel is a multi-agency approach to identifying and providing support to individuals who are at risk of being drawn into terrorism. For education providers and schools there is a duty to refer to Channel where there are concerns that a child or adult is at risk of becoming radicalised or involved in extremist behaviour.

Staff at Learning4Life-GY are dealing with some of those who may be vulnerable for example learners who are unaccompanied asylum seeking children and so should be aware of the policy and procedures for Prevent and Channel. Staff should know how to recognise risk, how to refer concerns if they arise and what their role may be in helping support learners at risk to prevent escalation of risk or harm. Staff should note that the Prevent programme is about supporting and protecting those most vulnerable, not about criminalising them. Staff should familiarise themselves with their responsibilities, referral processes and formats and consult the Prevent guidance located in the LSCB Safeguarding Procedures and via links on the LSCB website. Prevent training is available and all managers and safeguarding leads should access this.

<http://www.safernel.co.uk/prevent/>

The curriculum is designed as such that Prevent, radicalisation and extremism are taught in sessions in PSHE; however the Fundamental British Values are actively promoted throughout the entirety of the Learning Journey through displays, assemblies, role modelling of behaviours, visits and trips, engagement with our own school democratic process through the School Council. The school recognises that proactive actions to develop the Fundamental British Values and open discussions about Prevent and the risks of radicalisation and extremism is of high importance. The risks associated are actively managed through the Curriculum, open discussion, training of staff and individual risk assessments undertaken by the Designated Safeguarding Lead if risks are heightened in any way.

A Prevent referral should only come via the safeguarding route via the Channel referral form, saved in the shared drive (safeguarding-Prevent folder) ***AFTER*** all existing safeguarding procedures have been completed (speaking with the person, staff members, parents) - if at the conclusion of existing safeguarding procedures it is still felt there is a vulnerability to radicalisation a Prevent referral should be sent through to Prevent@humberside.pnn.police.uk

- Racist or inappropriate language on its own can be dealt with by the partner agencies as per normal policy unless it is thought that the influence is from exposure to extremist content online or there is some supporting evidence to show friends/family are influencing the child.

- Remember Prevent is simply another form of safeguarding but if in doubt please contact the Prevent team on the numbers provided on the referral form (attached) and the potential referral can always be discussed prior to any submission.

FEMALE GENITAL MUTILATION

Female Genital Mutilation (FGM) is illegal in England and Wales under the FGM Act 2003 ("the 2003 Act"). It is a form of child abuse and violence against women. FGM comprises all procedures involving partial or total removal of the external female genitalia for non-medical reasons. Section 5B of the 2003 Act introduces mandatory duties for regulated health, social care professionals and teachers in England and Wales to report to police 'known' FGM cases for girls under 18 years old, identified in the course of their professional work. This duty has applied since 31 October 2015 onwards.

Section 5B of the 2003 Female Genital Mutilation Act places a mandatory reporting duty on regulated health and social care professionals and teachers in England and Wales requiring them to report 'known' cases of FGM in under 18s which they identify in the course of their professional duties, to the police.

In England and Wales, qualified teachers employed or engaged to carry out teaching work in schools and other institutions are required to report.

The 2003 Act also provides for anonymity of victim and it is an offence to publish any matter that would be likely to lead members of the public to identify someone as the alleged victim of an offence under the Act (Section 4A and Schedule 1 of the Act). FGM Protection Orders (Section 5A and Part 2 of Schedule 2 of the Act) are civil orders to protect a girl at risk or protect a girl who has been subjected to FGM

The duty does not apply in relation to at risk or suspected cases or in cases where the woman is over 18. Reporting should take place when a regulated professional is informed by a girl under 18 that an act of FGM has been carried out on her or when the regulated professional observes physical signs that appear to show that an act of FGM has been carried out on a girl under 18. The relevant age is the girl's age at the time of the disclosure/identification of FGM.

A report must be made to the police force in the area within which the girl resides. It is recommended that reports are made by calling 101. Police will record the information and initiate a multi-agency response.

Staff at Learning4Life-GY deal with some of those who may be vulnerable and so should be aware of the policy and procedures for FGM under the Safeguarding Policy. Staff should know how to recognise risk, how to refer concerns if they arise and what their role may be in helping support learners at risk to prevent escalation of risk or harm. Staff should familiarise themselves with their responsibilities, referral processes and formats.

It is recommended that reports are made orally by **calling 101**, the single non-emergency number.

The system will determine your location and connect you to the police force covering that area. If you are calling with a report relating to an area outside the force area which you are calling from, you can ask to be directed to that force.

FGM training is available on the LSCB web site and the Home office web site and all managers and safeguarding leads should access this.

Concern & Conflict Escalation Procedure

Both LSCB and SAB guidance and procedures acknowledge that on occasions – professional views of risk may differ and the decisions made following referrals will not always appear to be sufficient to the referrer. Where concerns persist and any professional believes that someone remains at risk – the escalation procedures should be consulted and where appropriate followed. Staff using this procedure should always record when, why and by whom decisions were made and record clearly when escalation procedures have been followed.

<http://www.safernel.co.uk/information-for-practitioners/>

North East Lincolnshire Designated Adult Safeguarding Manager (DASM) is:
Stewart Watson Email: Stewart.Watson@nelincs.gov.uk
Telephone: 01472 324711

<http://www.safernel.co.uk/do-you-have-a-concern/>

Contact Details for Adult Social Care

<http://www.focusadultsocialwork.co.uk/single-point-of-access/report-neglect-or-abuse/>

Useful Contacts:

Family Information Service - 01472 326292 select option 1

School Nursing Team - 01472 323660

Health Visiting Team - 01472 323660

Early Help for children with disabilities - 01472 326292 option 5

Education Welfare - 01472 323208

Families First Access Point (FFAP) – 01472 326292 option 2 e-mail –
FFAP@nelincs.gcsx.gov.uk Family Support Pathway and Threshold of Need
Child Concern Model

Young People's Support Services – 01472 326294 option 2
e-mail admin.yps@nelincs.gov.uk

Children's Disability Service - 01472 326292 option 5
e-mail chs.duty@nelincs.gcsx.gov.uk

Special Educational Needs General Enquiries – 01472 326292 option 6

School Access and Admissions Services – 01472 326291 option 4
e-mail schooladmissions@nelincs.gov.uk

Youth Offending Service – 01472 325252

Fostering and Adoption – 01472 326292 Option 4
e-mail fosteringandadoption@nelincs.gov.uk

Through Care – 01472 326296 option 7

Local Safeguarding Children Board – 01472 326292 Option 8

NSPCC – 01472 803500
e-mail wchamber@nspcc.org.uk

Addaction drug and alcohol treatment services, Viking House, 55 Church St,
Grimsby, DN32 7DD, 01472 806890 nelincsadmin@addaction.org.uk